



St. Charles City-County  
**Library**

## Volunteer Opening

### **LUNCH @ THE LIBRARY VOLUNTEERS**

**Location:** Kathryn Linnemann Branch, 2323 Elm Street, St. Charles, MO 63301

**Dates:** June 5, 2023-August 18, 2023

**Shifts:** Monday-Friday 11:30-1:30 (must work 1+ shift a week)

**Location:** Middendorf-Kredell Branch, 2750 Hwy K, O'Fallon, MO 63368

**Dates:** June 5, 2023-August 18, 2023

**Shifts:** Monday-Friday 11:30-1:30 (must work 1+ shift a week)

#### **Purpose:**

In partnership with Operation Food Search, the Library will serve as two locations for the Operation Food Search's Summer Food Service Program. This program ensures that low-income children continue to receive nutritious meals when school is not in session.

#### **Key Responsibilities may include:**

Monitoring and interacting with children during the lunch hour, assisting library staff in any needed programming preparation, receiving and temperature checking daily meal delivery, taking and documenting a daily meal count, distributing meals to children who arrive for lunch, set-up and clean-up of the lunch room space, and other duties as needed.

**Reports to:** Branch Staff

#### **Qualifications:**

Must have an outgoing, friendly and courteous personality, accuracy in repetitive tasks, attention to detail, and enjoy working with kids of all ages. Volunteer candidates 18+ must successfully pass a background check.

**Requirements:** Volunteers must work a set schedule each week.

**Dress Code:** Smart, casual dress required.

**Deadline for applications:** Open