Request from Another Library

If you didn't find the title in our online catalog, please follow the steps outlined below.

STEP 1	Try searching again in the online catalog. Be sure to double check the spelling of the title, author, or keyword. You may also want to verify the title and author using information on the Internet (such as Amazon.com) or try a less specific search. You may also want to review the <u>instructions</u> or the tutorial for <u>searching basics</u> found under the <u>Help menu</u> in the online catalog. And if you would like further assistance, please reach out to our staff using <u>Live Chat</u> , <u>Submit a Question</u> (by email) or <u>contact your</u> <u>local branch</u> .
STEP 2	Didn't find it? Try to Request it from Another Library using MOBIUS . The St. Charles City-County Library belongs to a network of other libraries in the region that extends your access to other Library collections. The first layer of this is called MOBIUS. Instructions for using the MOBIUS catalog may be found below.
STEP 3	Still didn't find it? Try WorldCat. WorldCat connects with a larger network of libraries across the entire country. Instructions for using WorldCat may be found <u>here</u> .
STEP 4	Still didn't find it? Get assistance from our helpful staff using <u>Live</u> <u>Chat</u> , <u>Submit a Question</u> (by email) or <u>contact your local branch</u> . Or you can <u>Suggest a Title for Purchase</u> .

Using the MOBIUS Catalog

If no results are found in the online catalog of the St. Charles City-County Library:

- 1. Click the link that says: request it from another library using **MOBIUS**.
 - This will link you to the **MOBIUS** catalog.
 - Alternatively, you can access the MOBIUS catalog directly, by going to <u>searchmobius.org</u>.

Language	Branch 🝷	Large Text					👤 Log In / Register
			St.Cha Lib	rles City-County			
Library Info 🕞	Catalog Search	Home Search -	My Account 👻	Help 🗸			
Save	Search	Keyword search:	diamond ruby wallace				٩
Related searches		Search by:	Any Field	~	Using:	1 selected resources	
Other Searches	•	Limit by:	All formats	~		Select Resources	
Other Databases	-		More Search Options				
MOBIUS Didn't find it? Reques		ng No titles fo Check your Reset limit Do browse Didn't find i Need More	und (0 hits) - Try these tips: search text for misspelling s or search options. search by title, author, or su t? Request from another Lit Help? Visit our <u>website</u> for	s or typos. ibject. orary using <u>MOBII</u> more informatior	<u>US.</u> n about requestir	ig items from other libraries.	

If there are some search results, but they are not the ones you were seeking, try using MOBIUS. You will see the link to the MOBIUS catalog at the bottom of the left sidebar of the catalog search. You may have to scroll down to find the link.

Language •	Branch 🔹	Large Text					💄 Log In / Register
				arles City-County Drary			
Library Info 🕞	Catalog Search I	Home Search -	My Account 🕞	Help -			
Save :	Search	Keyword search:	Karen's roller skates				٩
Related searches	-	Search by:	Any Field All formats More Search Options	~	Using:	1 selected resources	
Subjects	•	- 1 - 5 of 5 10 ▼ PER P4	IGE				SORT Title 🗸
Authors Other Databases Series	-	BABY-SITTERS LITTLE SISTIR	1. Baby-sitters litt novel by Farina, Katy, au	tle sister. 2, Ka thor, artist.	aren's roller sk	ates : a graphic	AVAILABILITY FULL DISPLAY
MOBILIS • Didn't find it? Reques MOBILS.	t from another Library using	2020 2020 Lexile: 490	Baby-sitters little sist with color by Braden 1 Edition: First edition. Publisher, Date: New Yo Description: 125 pages Series: Baby-sitters little System Availability: 8 (o	er. 2, <i>Karen's roller</i> Lamb rk, NY : Graphix, an c color illustrations e sister (Graphix (Fi f 16)	skates : a graphic r imprint of Scholast ; 24 cm rm)) ; 2.	iovel / by Katy Farina ; ilc, 2020.	PLACE HOLD Add to My List

You can also click Select Resources (shown above) to open a pop-up that will provide access to MOBIUS (as shown below).

1 resource selected (10	allowed)
Didn't find it? Request from another Library using <u>MOBIUS</u> . WorldCat requests available in MOBIUS and Prospector will be car	celed. Please utilize WorldCat as a last step.
	Why these resources?
PAC	

2. Search for the item.

- The MOBIUS catalog works similarly to the online catalog of the St. Charles City-County Library (see image below).
 - You can refine your search (A) by format, language, etc.
 - You can include more than one search term in Search box (B).
 Examples:
 - diamond ruby wallace (a combination of title and author).
 - gumball sarrazin dvd (a combination of title, artist, and format).

Set Resource Options

- You can also try Advanced Search (C) to search for multiple criteria.
- Requesting via MOBIUS follows the same next steps.

Clear

Cancel

	JS RIFS	Hov	v do you use 10BIUS ? us your story!
earch diamond rub diamond rub id you mean: diamond place? Catalog Images	y wallace Advanced Search	Му	Book Cart (0 item
esults 1 - 9 of 9 for c	tie Author		
Refine by: Found In Title (6) Author (1)	Diamond Ruby : a novel / Joseph Wallace. Wallace, Joseph E. Book/Journal 2010. 1 Library has this title	Additional actions:	
Format Book/Journal (4) eBooks (2) Video/Film (1) eMO eBook (1) Music Audio (1) Language English (9)	Valuable precious-stone jewelry : including diamond, ruby and emerald necklaces, rings, bracelets, brooches, earrings, pendants, a tiara : property of the estate of Elizabeth E. Wallace Adams. Parke-Bernet Galleries. Book/Journal 1948. 1 Library has this title	Additional actions:	

- 3. Once you locate the title, click the Request it (D) button next to it.
- 4. In the dropdown, select MOBIUS-St. Charles City-County Library, and then click **Submit above information (E)**.

NOTE: If no copies are currently available, this screen will note that—you can continue and place a hold for the item, or go back to the results and see if there's another record with available options.



5. In the **Request Verification** pop-up, enter your name, library card barcode number, and PIN (F), and preferred St. Charles City-County Library pickup branch, and then click **Submit (G)**.

		eMO eBooks	MOBIUS Libraries
leques	t Verification		
Requesti	ng Diamond Ruby : a novel / Joseph Wallace.		
Please er	iter the following information:		
Your	For example, type "Jane Smith" and then press th	e TAB key.	
Name:	For example, type "312312" and then press the	TAB key.	
Barcode:			
	Please enter your PERSONAL IDENTIFICATION NUM	BER and then press t	he RETURN key
Enter			l,
Enter your			
Enter your PIN:			
Enter your PIN: Pickup L	ibrary: MOBIUS - St. Charles City-County Library		

NOTE: If offered, DO NOT save the patron information in the browser.

6. Be sure to click **Log off (H)** when you have completed the request (especially if you are using a Library computer to make your request). *NOTE: If this is not done, subsequent requests may automatically be placed under your account.*



7. You can verify the request has been placed by checking your account in the Library online catalog. You will see it listed under **Holds**.

Language	Branch *	Large Text					L Welcome, EL	LE (Log	Out)
			K Lil	harles City-County Drary					
Library Info -	Catalog	Search Home	Search -	My Account -	Help				
My Account TRAINER, ELLE		TRAINER, ELLE Holds					O - more inform ■ - additional m	mation note	
My Record		Title			Status	Hold Position	Pickup Library A	Forma	t
Items Out Holds (7) Fees & Charges		The gumball rally Communication production ; prod Capetanos ; direc	y [videorecording] / Company presents Juced by Chuck Bai cted by Chuck Bail.	Warner Bros. a Warner a First Artists' I ; screenplay by Leon	Active (since 1/12/2022)		Corporate 24 hr. self service Holds Hopper		0
Saved Searches		Welcome to the Laura Regan. by Yolen, Jane.	river of grass / Jan	e Yolen ; illustrated by	Shipped (3 days ago)		Kisker 24 hr. self service Holds Hopper	0	0
My Lists		Ava XOX / Carol by Weston, Car	Weston. ol, author.		Shipped (yesterday)		Spencer Road Branch	œ	0
Saved Title Lists		Diamond Ruby : by Wallace, Jos	a novel / Joseph W seph E.	allace.	Shipped (yesterday)		Spencer Road Branch		0

- 8. You can also see the status of your request there.
 - You may cancel your request (if it has a status of Active). If your request has already been shipped, the cancel option will not be available. You can still cancel the item, but please contact Library staff for assistance.
 - You cannot change the pickup location from your account in the online catalog, but staff can assist you in doing so.
 - You cannot suspend a MOBIUS request.
 - Once your item has been checked out to you, it will no longer appear in your Holds list, but in the **Items**
 - Out list.
 - In order to differentiate MOBIUS holds or Interlibrary Loans from holds on materials from St. Charles City-County

Library, click on the ⁽¹⁾ (for information) to the right of the title, in the Holds list of your account. If it was

Title	DIAMOND RUBY A NOVEL JOSEPH WALLACE
Author	WALLACE JOSEPH E
Format	0
	Book
Status	Shipped [1/13/2022]
Date Placed	1/12/2022
Activation Date	1/12/2022
Expiration Date	1/12/2032
Pickup Library	Spencer Road Branch
	Item has been requested via interlibrary loan.
	Close

requested from another

library system, it will say Item has been requested via interlibrary loan.